Minutes of the City Council Meeting
City Hall
Price, Utah

August 12, 2026

Present:

Mayor Willis	Jaci Adams, City Recorder
Councilmembers:	Nick Tatton, Administrative Director
Layne Miller	Lisa Richens, Finance Director
Richard Root	Miles Nelson, Public Works Director
Russell Seeley	Brandon Sicilia, Chief of Police
Tina Urbanik	

Excused: Councilmember Richardson

Staff/Others: See Public Meeting Sign-In Sheet

1. PLEDGE OF ALLEGIANCE
Mayor Willis called the regular meeting to order at 5:30 p.m. Mayor Willis led the Pledge of Allegiance.

2. ROLL CALL
Roll was called with the above Councilmembers and staff in attendance.

3. SAFETY SECONDS
Councilmember Seeley reminded everyone to be cautious, take your time, slow down, watch for construction workers and equipment when driving through construction zones.

4. GENERAL BUSINESS/DISCUSSION

a. PRESENTATION/MARK HOLYOAK. Mark Holyoak, CEO of Castleview Hospital will be in attendance to talk about the 2025 Community Impact report overview of the Behavioral Health unit.

Mark Holyoak, CEO of Castleview Hospital informed Mayor Willis and City Council about the new 14 bed behavioral health unit that will be opening soon as part of the hospital, which Castleview has already hired workers for. Mark Holyoak also mentioned that this is one of the first inpatient behavioral health units in the state of Utah in a rural setting. He also gave an update on the 2025 Community Impact report, noting Castleview provided $11.3 million in donated services, paid $4 million in local and state taxes, employs 442 workers and pays out $31.5 million in payroll.

b. SPONSORSHIP/DONATION REQUEST/SOUTHEASTERN UTAH JR. HIGH RODEO CLUB. McKall Wear, team member of Southeastern Utah Jr. High & 5th & Under Rodeo Club will be in attendance to request a sponsorship/donation for the event that will take place on August 28th & 29th, 2026 at the Carbon County Fairgrounds.

McKall Wear, along with other team members of the Southeastern Utah Jr. High Rodeo Club were in attendance to request a sponsorship for the upcoming rodeo August 28th and 29th at the Carbon County Fairgrounds. McKall Wear informed Mayor Willis and City Council that the rodeo club has 30 members this year from Price and Colorado. Each of the team members announced the events that they participate in at the rodeos showcasing their talent and hard work.

MOTION.
Councilmember Urbanik moved to approve a $500 sponsorship/donation to the Southeastern Utah Jr. High Rodeo Club for their upcoming rodeo August 28th and 29th at the Carbon County Fairgrounds. Councilmember Seeley seconded and motion carried.

c. SPONSORSHIP/DONATION REQUEST/USARA. Mersades Morgan, USARA Program Manager will be in attendance to request a $500 sponsorship/donation for the Price 6th annual USARA Recovery Day event to be held on September 4, 2026 at the Price City Peace Gardens.

Mersades Morgan, USARA Program Manager and Damon Davis, Peer Recovery Coach were in attendance to request a $500 sponsorship for the upcoming annual USARA Recovery Day, September 4th at the Price City Peace Gardens. Some of the highlights for the event will include a car giveaway, free community dinner, face painting, kid's activities and more.

MOTION.
Councilmember Urbanik moved to approve a $500 sponsorship/donation to USARA for their annual Recovery Day event. Councilmember Miller seconded and motion carried.

d. DONATION. Consideration and possible approval of the $1,483.64 donation of the proceeds from the American 250 Gala to the American Legion Post 3.

Megan Marshall, organizer of the American 250 Gala event that was held in July, highlighted the celebration and fundraiser, complete with a live band, dinner and silent auction. Megan Marshall announced the proceeds from the event totaled $1,483.64, which will be donated to the American Legion Post 3, once approved.

MOTION.
Councilmember Root moved to approve the $1,483.64 donation of the proceeds from the American 250 Gala to be presented to the American Legion Post 3. Councilmember Urbanik seconded and motion carried.

After being approved, Megan Marshall presented the donation of the proceeds in the amount of $1,483.64 to Kelly Madsen, American Legion.

e. FEE WAIVER REQUEST/PAM BOYD/UNITED WAY OF EASTERN UTAH. Pam Boyd, United Way of Eastern Utah Director will be in attendance to request a fee waiver for use of Conference Room 106 on August 18th & September 8th, 2026 for Day of Caring Planning Committee meetings.

Mayor Willis spoke on behalf of Pam Boyd, United Way of Eastern Utah Director, and explained the request of the fee waiver for the use of the conference room.

MOTION.
Councilmember Seeley moved to approve a fee waiver request for the United Way of Eastern Utah for use of Conference Room 106 for Day of Caring Planning Committee meetings. Councilmember Urbanik seconded and motion carried.

f. FEE WAIVER REQUEST/MCKENNA TERRY.C.A.R.E. COALITION. McKenna Terry, C.A.R.E. Coalition Coordinator will be in attendance to request a fee waiver for use of Washington Park on September 21, 2026 for CARE Family Field Day.

McKenna Terry, C.A.R.E. Coalition Coordinator was in attendance to highlight the CARE Family Field Day event and request a fee waiver for use of Washington Park.

MOTION.
Councilmember Miller moved to approve a fee waiver request for use of Washington Park for CARE Family Field Day. Councilmember Root seconded and motion carried.

g. RESOLUTION NO. 2026-20. Consideration and possible approval of a Resolution Adopting a Privacy Policy Statement for Personally Identifiable Information. (updated policy statement)

Mayor Willis explained the meaning of the resolution.

MOTION.
Councilmember Root moved to approve Resolution No. 2026-20 adopting a privacy policy statement for personally identifiable information. Councilmember Miller seconded and motion carried.

h. SELECTIVE SALARY ADJUSTMENT. Consideration and possible approval of a Selective Salary Adjustment for Brandon Ratcliffe.

Nick Tatton, Administrative Director explained Chief Brandon Sicilia recommended the salary adjustment for Captain Brandon Ratcliffe, which is an option within the policy.

MOTION.
Councilmember Miller moved to approve a selective salary adjustment for Brandon Ratcliffe. Councilmember Urbanik seconded and motion carried.

i. PROJECT 9C-2025 SPRING WATER TRANSMISSION LINE REPLACEMENT SEGMENTS A & B. Consideration and possible approval to award the project to Condie Construction Company for $3,753,010.00. Other bids received: Allred Construction $4,937,740.47; BHI $5,760,049.00; TSJ $6,826,101.39; WW Clyde $7,168,685.00; Beck $9,155,850.00.

Miles Nelson, Public Works Director explained that he was pleased with the amount of the bid.

MOTION.
Councilmember Seeley moved to approve the award of Project 9C-2025 Spring Water Transmission Line Replacement Segments A & B to Condie Construction Company in the amount of $3,753,010.00. Councilmember Root seconded and motion carried.

5. CONSENT AGENDA

Councilmember Root asked if the new business of Bradford Smash Burgers was a mobile trailer or brick and mortar structure, and if they are mobile, how do they dispose of their grease from cooking? Nick Tatton, Administrative Director informed everyone that the business owner is responsible for disposing of the grease properly.

MOTION.
Councilmember Miller moved to approve consent agenda items a. through e. Councilmember Seeley seconded and motion carried.

a. MINUTES for 07-22-2026 City Council.

b. CAREER LADDER. Consideration and possible approval of a Career Ladder for Chance Lee from Operator III, Grade 10 to Operator IV, Grade 12.

c. CAREER LADDER. Consideration and possible approval of a career ladder promotion for Colton Greener from Officer II, Grade 15 to Officer III, Grade 16.

d. BUSINESS LICENSES. Bradford Smash Burgers at 1495 Eastridge Rd for Ashlee Bradford. The Hawks Nest LLC at 342 N 100 E for Jacob Hawkins. Urban Threadz Boutique LLC at 90 W 100 N #8 for Brooke Martinez.

e. TRAVEL REQUESTS. Captain Brandon Ratcliffe, April Milburn and Colton Greener, Utah Narcotic Officers Association 2026 Conference, August 2-7, 2026, St. George, UT. Captain Brandon Ratcliffe and Sergeant Kelly Maynes, System Application Administrator Certification Course, August 24-27, 2026, Taylorsville, UT.

6. PUBLIC COMMENTS (LIMITED TO TWO MINUTES PER PERSON/NO ACTION TAKEN ON DISCUSSED ITEMS)

Kenneth Jensen, Elks Lodge, informed everyone that charitable donations/scholarships are available for students/community.

7. UNFINISHED BUSINESS

Mayor Willis recognized and publicly thanked Price City employees and departments for all of their hard work during the 2026 International Days event.

Mayor Willis asked for a motion to close the regular City Council meeting.

Councilmember Root moved to close the regular City Council meeting. Councilmember Urbanik seconded and motion carried.

The regular City Council meeting was adjourned at 6:15 p.m.

APPROVED: ATTEST:

Terry Willis, Mayor Jaci Adams, City Recorder